

Liberty Hill FFA Chapter Constitution

ARTICLE I - Name, Mission and Strategies

Section A. The name of this organization shall be the Liberty Hill FFA Chapter of the National FFA Organization and the Texas FFA Association.

Section B. The mission and strategies for this chapter are as follows:

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

1. Develops competent and assertive agricultural leadership.
2. Increases awareness of the global and technological importance of agriculture and its contribution to our well-being.
3. Strengthens the confidence of agriculture students in themselves and their work.
4. Promotes the intelligent choice and establishment of an agricultural career.
5. Encourages achievement in supervised agricultural experience programs.
6. Encourages wise management of economic, environmental and human resources of the community.
7. Develops interpersonal skills in teamwork, communications, human relations and social interaction.
8. Builds character and promotes citizenship, volunteerism and patriotism.
9. Promotes cooperation and cooperative attitudes among all people.
10. Promotes healthy lifestyles.
11. Encourages excellence in scholarship.

Section C. Chapter membership shall be open to all students regardless of race, sex, religion, creed, national origin or disabilities, as defined by the American with Disabilities Act.

ARTICLE II - Organization

Section A. The Liberty Hill Chapter of FFA is a chartered local unit of the Texas Association of FFA, which is chartered by the National FFA Organization.

Section B. This chapter accepts in full the provisions in the constitution, bylaws and policies of the Texas Association of FFA and the National FFA Organization and the policies and regulations of the Liberty Hill Independent School District.

ARTICLE III - Membership

Section A. Membership in this chapter shall be of four kinds: (1) Active; (2) Alumni; (3) Honorary and (4) Junior, as defined by the National and Texas FFA Constitutions and by Texas FFA Association membership policies.

Section B. The regular activities of this chapter shall be carried on by the active membership.

Texas FFA Association. Active members in good standing may vote on all business brought before the chapter. An active member shall be considered in good standing when he or she:

1. While in school, be enrolled in at least one agriculture, food and natural resources course during the school year or be able to prove they were in an AFNR course for a minimum of one year in a two year period and/or follow a planned course of study. Either course must include a supervised agricultural experience program, the objective of which is preparation for an agriculture, food and natural resources career.
2. Shows an interest in the affairs of the organization by attending meetings, striving for degrees of membership, and participating in other organized activities of the chapter.
3. Pays all current local, district, area, state and national dues by the date determined by the chapter.
4. Displays conduct consistent with the ideals and purposes of the National FFA Organization, Texas FFA Association and with the school district's code of student conduct.
5. Meets all other local standards and requirements described in this chapter's bylaws and policies.
6. To maintain status of Active membership in the Liberty Hill FFA a member must attend 2 (two) meetings and 2 (two) other FFA activities per semester. Other Activities can be outlined on the Liberty Hill FFA website under the calendar.
7. During the second semester of each year every member is required to attend the Officer Election meeting to maintain membership. This meeting will be held in the month of April.
8. Sell the minimum requirements set forth by the executive committee in all fundraisers.
9. If a member is not able to acquire these membership duties then they will be considered a non-active member for that year.

Section D. This chapter may elect to have a junior FFA organization. Junior members must meet all junior FFA membership requirements described in the Texas FFA Association Constitution and policies. A junior member shall be considered in good standing when he or she:

1. Shows an interest in the affairs of the organization by attending junior member meetings.
2. Pays local and state dues by the date determined by the chapter.
3. Displays conduct consistent with the ideals and purposes of the National FFA Organization and with the school district's code of student conduct.
4. Meets all other local standards and requirements described in this chapter's bylaws and policies.

Section E. Names of applicants for membership shall be filed with the secretary and/or the chairman of the membership committee.

Section F. The membership year for this chapter shall begin on September 1 and end on August 31 of each year.

Section G. Honorary Membership – Farmers, school superintendents, principals, school board trustees, advisory committee members, chapter advisors, teachers, staff members in agriculture, food and natural resource education, business peoples, support group members and others who are helping to advance agricultural education and FFA and who have rendered outstanding service may be elected to honorary membership by a majority vote of the members present at any regular or special meeting. Honorary membership in this

gold emblem pin. Procedures for nominating and electing honorary members shall be described in this chapter's bylaws or rules.

ARTICLE IV - Emblems

Section A. The emblem of the FFA shall be the emblem for the chapter.

Section B. Emblems used by the members shall be designated by the National FFA Organization.

ARTICLE V - Degrees and Privileges of Active Membership

Section A. There shall be five degrees of active membership based on individual achievement. These degrees are: (1) Discovery FFA Degree, (2) Greenhand FFA Degree, (3) Chapter FFA Degree, (4) State FFA Degree and (5) American FFA Degree. All Discovery FFA members are entitled to wear the regulation bronze and blue emblem pin. All Greenhands are entitled to wear the regulation bronze emblem pin. All members holding the Chapter FFA Degree are entitled to wear the regulation silver emblem pin. All members holding the State FFA Degree are entitled to wear the regulation gold emblem charm. All members holding the American FFA Degree are entitled to wear the regulation gold emblem key.

Section B. Discovery FFA Degree. Minimum qualifications for election:
(Refer to Texas FFA Constitution)

1. Be enrolled in a local credit agriculture, food and natural resources class for at least a portion of the school year while in grades 7-8.
2. Have become a dues paying member of the FFA at local, state and national levels.
3. Participate in at least one local FFA chapter activity outside of scheduled class time.
4. Have knowledge of agriculturally related career, ownership and entrepreneurial opportunities.
5. Be familiar with the local FFA chapter program of activities.
6. Submit written applications for the degree.

Section C. Greenhand FFA Degree. Minimum qualifications for election:
(Refer to Texas FFA Constitution.)

1. Be enrolled in agriculture, food and natural resources course as defined by Texas FFA membership policies for high school credit and have satisfactory plans for a supervised agricultural experience program.
2. Learn and explain the meaning of the FFA Creed, Motto, and Salute.
3. Describe and explain the meaning of the FFA emblem and colors.
4. Demonstrate a knowledge of the FFA Code of Ethics and the proper use of the FFA jacket.
5. Demonstrate knowledge of the history of the organization, the chapter constitution and bylaws, and the chapter Program of Activities.
6. Personally own or have access to the Official FFA Manual and the FFA Student Handbook.
7. Submit a written application for the Greenhand FFA Degree.

1. Must have received the Greenhand FFA Degree.
2. Must have satisfactorily completed the equivalent of at least 180 hours of systematic school instruction in agricultural education at or above the ninth grade level, have in operation an approved supervised agricultural experience program and be enrolled in an agricultural education course.
3. Have participated in the planning and conducting of at least three official functions in the chapter Program of Activities.
4. Have earned and productively invested at least \$150 by the scheduled class time or a combination thereof and have developed plans for continued growth and improvement in a supervised agricultural experience program.
5. A student after entering agricultural education must have:
 - a. earned and productively invested at least \$150 by the member's own efforts; or
 - b. worked at least 45 hours in excess of scheduled class time; or
 - c. a combination thereof and have developed plans for continued growth and improvement in a supervised agricultural experience program.
6. Have effectively led a group discussion for 15 minutes.
7. Have demonstrated five procedures of parliamentary law.
8. Show progress toward individual achievement in the FFA award programs.
9. Have a satisfactory scholastic record.
10. Have participated in at least 10 hours of community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.
11. Submit a written application for the Chapter FFA Degree.

Section E. State FFA Degree. Minimum qualifications for selection:
(Refer to Texas FFA Constitution)

1. Have received the Chapter FFA Degree.
2. Have been an active FFA member for at least two years (24 months) at the time of receiving the State FFA Degree.
3. While in school, have completed the equivalent of at least two years (360 hours) of systematic school instruction in agricultural education at or above the ninth grade level, which includes a supervised agricultural experience program.
4. A student after entering agricultural education must have:
 - a. earned and productively invested at least \$1000; or
 - b. worked at least 300 hours in excess of scheduled class time; or
 - c. a combination thereof, in a supervised agricultural experience program.
5. Demonstrate leadership ability by:
 - a. Performing 10 procedures of parliamentary law.
 - b. Giving a six-minute speech on a topic relating to agriculture or the FFA.
 - c. Serving as an officer, committee chairperson or participating member of a chapter committee.
6. Have a satisfactory scholastic record as certified by the local agricultural education instructor and the principal or superintendent.
7. Have participated in the planning and completion of the chapter Program of Activities.
8. Have participated in at least five different FFA activities above the chapter level.
9. Have participated in at least 25 hours of community service, within at

10. Written records of achievement of all requirements, verified by the chapter FFA advisor, shall be submitted to the State Association at least one month prior to the state FFA convention at which the State FFA Degree is to be received. The State FFA Executive Director shall provide for a review of the records and submit a recommendation to the State FFA Board of Directors, which shall nominate at the State FFA convention the candidates who have been found worth to receive the honor.

Section F. American FFA Degree. Minimum qualifications for selection:
(Refer to Texas FFA Constitution)

1. Have received the State FFA Degree, have been an active member for the past three years (36 months) and have a record of satisfactory participation in the activities on the chapter and state levels.
2. Have satisfactorily completed the equivalent of at least three years (540 hours) of systematic secondary school instruction in an agricultural education program or to have completed at least the equivalent of 360 hours of systematic secondary school instruction in agricultural education and one full year of enrollment in a postsecondary agricultural program or have completed the program of agricultural education offered in the secondary school last attended.
3. Have graduated from high school at least 12 months prior to the national convention at which the degree is to be granted.
4. Have in operation and have maintained records to substantiate an outstanding supervised agricultural experience program through which a member has exhibited comprehensive planning, managerial and financial expertise.
5. Have earned and productively invested at least \$7,500 or have earned and productively invested at least \$1,500 and worked 2,250 hours in excess of scheduled class time. Any combination of hours times a factor of 3.33 plus dollars must be equal to or greater than the number 9,000. Hours used for the purpose of producing earnings reported as productively invested income shall not be duplicated as hours of credit to meet the minimum requirements for the degree.
6. Those members applying for their American Degree after January 1, 2015 must meet this requirement.
7. A student after entering agricultural education must have:
 - a. earned at least \$10,000.00 and productively invested at least \$7,500.00; or
 - b. earned and productively invested \$2,000.00 and worked 2,250 hours in excess of scheduled class time. Any combination of hours, times a factor of 3.56, plus actual dollars earned and productively invested must be equal to or greater than the number 10,000. Hours used for the purpose of producing earnings reported as productively invested income shall not be duplicated as hours of credit to meet the minimum requirements for the degree.
8. Have a record of outstanding leadership abilities and community involvement and have achieved a high school scholastic record of "C" or better as certified by the principal or superintendent.
9. Have participated in at least 50 hours of community service, within at least 3 different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.

- Section A.** The offices of an FFA chapter shall be: president, vice president, secretary, treasurer, reporter, historian and sentinel. Other officers may be elected as deemed appropriate by the chapter. The teacher(s) of agriculture, food and natural resources shall be the FFA advisor(s). Chapter officers shall be elected annually by the members present at a regular meeting or called special meeting of the chapter. Procedures for electing officers and specific duties of each office are described in the bylaws of this chapter.
- Section B.** Pursuant to the provisions of the national and state constitutions, all chapter officers shall have attained the Greenhand FFA degree. The president and vice president must be a junior or senior in class standing. Freshmen are not eligible to be an officer.
- Section C.** Officers shall serve from the end of the chapter meeting at which they are installed to the end of the next succeeding chapter meeting at which officers are installed.
- Section D.** The elected officers of the chapter shall constitute the executive committee which shall convene to plan the activities of the chapter. Standing committee chairpersons may also be named as members of the executive committee. All policy decisions of the executive committee must be approved by the chapter. Telephone conferences of the executive committee may be called and considered meetings provided that all participating members may participate and be heard simultaneously.
- Section E.** For all officer rules, election process explanations, Officer Retreat guidelines and schedules, and information in relation to becoming a Liberty Hill FFA Chapter Officer please refer to the Liberty Hill FFA Officer Handbook and Application as the approved Handbook of the Liberty Hill FFA Officer Team.
- Section F.** Pursuant to the applicable constitutional, bylaw and policy provisions of the district, area and state associations and of the National FFA Organization, this chapter may nominate candidates for offices above the chapter level in a manner consistent with the provisions of its bylaws and policies. Candidates for district and area office shall have attained the chapter degree at the time of the district or area election. Candidates for state office shall hold the state degree at the time of the state election. Candidates for national office shall hold the American Degree at the time of their election to office.

ARTICLE VII - Committees

- Section A.** The standing committees of the chapter shall be described in the bylaws. The chapter may, at any meeting, create additional standing committees.
- Section B.** The chapter president shall appoint all committees and committee chairs. Unless specified by the chapter or the chapter executive committee, the terms of all committees shall expire at the end of the Chapter officer terms. The president shall have the authority to remove any committee chairperson, with the consent of the advisor.
- Section C.** No committee shall have the authority to expend chapter funds (unless expressly authorized to do so), amend the chapter's constitution, bylaws or policies, appoint or remove a committee member, or take any action outside the scope of authority delegated to it by the chapter.

Section A. Local dues in this chapter shall be fixed annually by a majority vote of the executive committee members.

Section B. Full local, district, area, state and national dues shall be paid by all active members.

Section C. No member shall be considered as active and in good standing unless he/she pays full local, district, area, state and national FFA dues.

ARTICLE IX - Meetings

Section A. Regular meetings shall be held on days outlined by the Chapter Officer team at their annual Officer Retreat, unless extenuating circumstances prevent convening a regular meeting on this date. Special meetings may be called by the president, by a majority vote of the executive committee or by the chapter advisor(s).

Section B. A quorum shall exist when 50% plus 1 of the chapter's membership is present.

Section C. Proxy and cumulative voting are prohibited.

ARTICLE X - Amendments

Section A. This constitution may be amended or changed at any regular or special chapter meeting by a two-thirds vote of the votes cast by a quorum of active members present providing it is not in conflict with the National FFA Organization or Texas FFA Association constitution, bylaws or policies. Amendments must not conflict with the policies and/or regulations of the Seguin Independent School District. Members shall be notified by mail, electronic mail or classroom announcement at least 30 days prior to a meeting at which any constitutional amendment is to be considered.

Section B. Bylaws may be adopted to fit the needs of the chapter at any regular or special chapter meeting by a majority vote of a quorum of active member's present providing such bylaws do not conflict in any way with the constitution, bylaws or policies of the Texas FFA Association, National FFA Organization or the Seguin Independent School District. Members shall be notified by mail, electronic mail or classroom announcement at least 30 days prior to a meeting at which any amendment to the bylaws is to be considered.

ARTICLE XI – Parliamentary Procedure

Section A. The latest edition of *Parliamentary Guide for FFA* by Jarrell D. Gray shall be used as a guide for all chapter meetings. The latest edition of *Roberts Rules of Order* shall be the final authority in governing the actions of all chapter meetings.

ARTICLE XII- Official Documents and Handbooks of the Chapter

Section A. The Liberty Hill FFA Chapter will have several official documents and handbooks that were established by the advisors and executive committee that are approved and made official through this constitution and bylaws.

Section C. These documents and handbooks are put in place to insure that Liberty Hill FFA sets high standards and expectations for its members. They are made available on the Liberty Hill FFA website and whenever asked upon in the Liberty Hill High School Ag Facilities. Copies of each will also be filled with administration in the front office.

Section D. The following are considered the Official Documents and Handbooks of the Liberty Hill FFA Chapter:

1. Liberty Hill ISD Animal Facility Use Agreement
 - a. This agreement is the official document of the Liberty Hill ISD Animal Facility.
 - b. This agreement shall be followed directly as set forth in the pages of the document.
2. Liberty Hill FFA Chapter Officer Handbook and Application
 - a. This Handbook and Application is the official chapter officer handbook and application of the Liberty Hill FFA.
 - b. It sets forth all the requirements, expectations and guidelines of pursuing an officer in the Liberty Hill FFA.
3. Liberty Hill FFA Handbook of Opportunities and Guidelines
 - a. This is the official Handbook of Opportunities and Guidelines of the Liberty Hill FFA Chapter.
 - b. It sets forth all opportunities students have in the FFA and what is available to them.
 - c. It also sets forth guidelines and certain requirements for these opportunities and activities.
 - d. Every member will have access to it on the official Liberty Hill FFA website and can request a paper copy on the annual membership form. Paper copies will be made available at our 3rd annual meeting.
4. Other Documents
 - a. Any other documents set forth by the advisors or executive committee are used for information only.
 - b. They will not need approval by the members of the chapter or the constitution and bylaws.
5. School District Documents and Handbooks
 - a. As stated throughout the Constitution and Bylaws all Liberty Hill ISD Documents and Handbooks set forth by the Liberty Hill ISD School Board and Administration Team are Official Documents and Handbooks of the Liberty Hill FFA Chapter and must be followed by all members.
 - b. These documents and handbooks do not need approval by the Liberty Hill FFA Executive Committee or members.

ARTICLE XIII- Official Media Sources

Section A. The Liberty Hill FFA Official Website

1. The Liberty Hill FFA Official website is:
 - a. www.libertyhillffa.ffa.org
2. This website is used for members and guest to learn more about our chapter and to gain information about what is going on within the chapter.
3. The Liberty Hill FFA Advisors will be administrators for the website and control all information posted on its pages.

Section B. The Liberty Hill FFA will utilize Social Media to publicize our chapter and to distribute information on upcoming events.

- a. Facebook
 - b. Instagram
 - c. Twitter
2. The above social media outlets are the ONLY social media outlets that the Liberty Hill FFA Chapter will use.
3. These pages can be found by visiting the Liberty Hill FFA Official Website and links to each are on the bottom of the home page.
4. Only the links from the Liberty Hill FFA Official Website will be recognized as the Official Social Media pages of the Liberty Hill FFA.
5. All other pages not associated with the Liberty Hill FFA Official Website are not controlled by the Liberty Hill FFA and are deemed unofficial.

Section C. All Official Media Sources listed and talked about above must follow the policies and procedures set forth by the Liberty Hill Independent School District.

Section D. Liberty Hill FFA may be published in local community newspapers. These publications are to enhance our chapter, recognize our members and show the community the success of the Liberty Hill FFA. These publications are not written by the Liberty Hill FFA unless otherwise noted in the publication. The only publications from the Liberty Hill FFA that will be considered official articles written by the Liberty Hill FFA will be written by the Liberty Hill FFA Reporter.

ARTICLE XIV- Advisory Board

Section A. The Liberty Hill FFA & Agriculture Science Department will have an Advisory Board. This Advisory Board will be made up of Local Community Members and Liberty Hill ISD Administrators.

Section B. The Purpose of the Advisory Board:

1. The primary purpose of the local advisory committee is to provide to the agriculture teachers, FFA Advisors, school administration and board of education advice on issues affecting the agriculture program. Advisory committee members must understand the committee has no administrative policymaking or legislative authority.
2. Four secondary purposes of the advisory committee are to:
 - a. Provide advice on the quality of the curriculum in regard to its relevance and whether it meets the needs of employers.
 - b. Inform the school about the current and future labor market.
 - c. Inform the teacher of new and innovative technology being used by the local industry.
 - d. Serve as a resource to the local agriculture education program.
 - e.

Section C. A well-functioning advisory committee will:

1. Evaluate the current agricultural education program to determine if it is providing realistic and current preparation and training for students.
2. Act as a change agent to increase the agricultural education program's relevance.
3. Help secure training sites and assist in the placement of program graduates.
4. Advise school personnel of changes in the job market.

community understanding of and support for the agricultural education program.

7. Serves as a valuable resource during transitions between teachers.
8. Recruit students into the program.
9. Provide a service to the agricultural education program.

Section D. In order to accomplish these expectations, the advisory committee needs to:

1. Be familiar with the goals, curriculum, competencies, lesson plans, and classroom and lab formats of the agricultural education program.
2. Be familiar with the school policies, guidelines and expectations.
3. Identify the trends in education and employment for specific industries to determine how the agricultural education program needs to prepare the students for jobs in the community.
4. Identify the equipment and facilities used by business and industry.

Section E. Each committee member must meet all of the criteria listed below:

1. Interested in education and youth.
2. Interested in the agriculture education program.
3. Time available to serve.
4. Willing to serve and ability to make a contribution.
5. An excellent reputation for honesty, integrity and good character.
6. Someone who is forthright with their views but builds consensus in the group.
7. Respected by their professional peers.

ARTICLE XV- Booster Club and Other Supporting Groups

Section A. Any Booster Clubs or Supporting Groups of the Liberty Hill FFA Chapter are only designated as “Support Groups” and have no decision making, policymaking, or legislative authority within the Liberty Hill FFA Chapter.

Section B. These groups are recommended to have and can work alongside Liberty Hill FFA and Liberty Hill FFA can work alongside any Support Group.

Bylaws

ARTICLE I. – Relationship to Constitution

The Bylaws shall be a part of the Constitution of the Liberty Hill Chapter of FFA.

ARTICLE II. – Location of Offices

The headquarters and principal office of the Liberty Chapter of FFA shall be at 16500 Hwy 29 Liberty Hill, TX 78642.

ARTICLE III – Procedures for Electing Officers

Section A. The chapter shall adopt rules related to the election of officers which shall include, but not be limited to, designation of elections committee, filing deadlines, application forms, testing procedures and election date.

Section B. Qualified members shall declare intent to be considered for chapter office by filing the required forms by the prescribed filing deadline pursuant to the rules adopted by the chapter.

Section C. Officer will be elected on the following basis:

- 50% Interview/ Application
- 20% Test
- 15% Essay
- 15% Speech/Vote

Interviewers and Essay graders must be representatives from outside of Liberty Hill ISD for it to be official. As well the Highest Ranking Senior Officer for the current year that the elections take place will sit in on the interview process.

Section D. All written materials related to a chapter election shall be deposited and retained in a secure location for no less than 30 days following the announcement of election results.

Section E. Appeals or protests related to a chapter election shall be filed pursuant to the grievances procedures of the Liberty Hill Independent School District.

Section F: During the determination of what office each applicant will be placed, the following will be used to make that determination:

- The top 2 highest-ranking applicants from the entire process will be placed as President and Vice President. The highest ranking individual as President and the 2nd highest ranking individual as Vice President.
- After those 2 individuals have been determined the remaining positions will be determined on how each applicant ranked the positions in their application. In the application, applicants will have to rank all positions in the order they would like to be placed in them. Then during the time that officer positions are being determined the chapter delegated tabulator will use each candidate list to determine their position. Starting with the 3rd highest ranking individual in the election process and continuing down until all positions are filled.

Section A. It shall be the duty of all officers to fulfill the responsibilities described in the officer contract adopted by the chapter and agreed to by each officer at the time of declaring candidacy for chapter office.

Section B. The president shall preside at all of the chapter's meetings, shall sign all official documents or authorize execution of said documents, appoint student committees and serve as an ex-officio member of all student committees, coordinate all chapter operations, represent the chapter in official functions and perform other such duties as usually pertain to the office of president.

Section C. The vice president shall perform the duties of the president in the event of the disability, death, resignation, removal or other inability of the president to perform such duties, develop the chapter's program of activities, coordinate the operations of all student committees, serve as an ex-officio member of all student committees and perform such other duties and further duties as may be imposed upon him or her by the chapter.

Section D. The secretary shall make and keep correct records or minutes of proceedings of the chapter and executive committee, prepare and post meeting agendas, file reports, maintain member activity records, issue membership cards, update policy documents as directed and perform such other duties and further duties as may be imposed upon him or her by the chapter.

Section E. The treasurer shall have responsibility for accounting of all funds and property of the chapter. The treasurer shall provide direction and oversight to any and all who handle the monies of the chapter, assuring that the financial policies of the chapter and Seguin Independent School District are followed completely, shall present a proposed budget at a regularly scheduled or called special chapter meeting, present monthly financial reports at chapter meetings, chair the budget and finance committee and perform such other duties and further duties as may be imposed upon him or her by the chapter.

Section F. The reporter shall chair the chapter public relations committee and develop public relations strategies to accurately define the public image of the agricultural education program and FFA chapter, develop or cause to be developed press releases concerning chapter activities, maintain or cause to be maintained a chapter website, develop working relationships with all local and school district media, ensure a complete photographic record of all chapter activities and perform such other duties and further duties as may be imposed upon him or her by the chapter.

Section G. The sentinel shall have responsibility for all meeting related equipment and shall maintain an inventory of all such equipment, ensure that all meeting and social venues are ready to receive members and guests prior to each function, take charge of candidates for degree and award ceremonies, assist the president in maintaining order, ensure a welcoming environment for guests and perform such other duties and further duties as may be imposed upon him or her by the chapter.

Section H. For further explanation of Duties of Officers please refer to the Liberty Hill FFA Officer Handbook and Application.

ARTICLE V – Resignation, Removal of Officers, Officer Vacancies

Section A. The advisor's or the executive committee with the advice and consent of the advisor's, may, with good cause, remove any officer elected by the chapter. Good cause shall include, but not be limited to, violation of the provisions of

or federal laws.

Section B. Any officer may resign at any time by giving written notice to the advisor's, president or secretary. Such resignation shall take effect at the time specified in the notice, and, unless otherwise specified in the notice, the acceptance of such resignation shall not be necessary to make it effective.

Section C. Should the office of president become vacant; the vice president shall assume the title and duties of president. The executive committee may appoint an interim officer to fill any other vacancy until the chapter elects a qualified replacement.

Section D. For further explanation of Resignation, Removal of Officers and Officer Vacancies please refer to the Liberty Hill FFA Officer Handbook and Application.

ARTICLE VI – Committees

Section A. The standing committees of the chapter shall be in harmony with the National FFA Organization's Quality Standards for Local Chapters. Each active member of this chapter shall be assigned to a committee which is deemed commensurate to the member's interests, talents and skills. The chapter shall not be obligated to staff all committees, but any of the standing committees may be activated by the chapter president without the action of the chapter.

Section B. Each standing committee shall develop and submit to the executive committee a plan within the committee's scope of responsibility and a corresponding budget within the timelines prescribed by the president. Each committee shall make regular and timely reports to the chapter concerning progress towards its respective goals.

Section C. Each sub committee shall develop and submit to the executive committee a plan within the committee's scope of responsibility and a corresponding budget within the timelines prescribed by the president. Each committee shall make regular and timely reports to the chapter concerning progress towards its respective goals. All 2nd and 3rd year FFA students will be expected to sign up for one of the sub committees. All 1st and 4th year students are eligible and can sign up for any of the sub committees.

Section D. The standing committees of the chapter and their respective duties are:

1. Student Development-Leadership shall plan and execute strategies which help each member develop technical, human relations and decision-making leadership skills to enhance personal success.
2. Student Development-Healthy Lifestyles shall plan and execute strategies which promote the well-being and self-esteem of each student, mentally and or physically.
3. Student Development-Supervised Agricultural Experience shall plan and execute strategies which promote universal student engagement and growth through agriculture, food and natural resources related experiences and/or entrepreneurship. (Sub Committee Chapter Show)
4. Student Development-Scholarship shall plan and execute strategies which develop a positive attitude toward lifelong learning experiences and which foster scholastic achievement and improvement.
5. Student Development-Agricultural Career Development shall plan and execute strategies which develop occupational and

6. Chapter Development-Recruitment shall plan and execute strategies to increase agricultural education enrollment, FFA membership and student engagement. (Sub Committee FFA Officer Selection)
7. Chapter Development-Budget and Finance shall plan and execute strategies which encourage thrift and sound financial management among members through earnings, savings and investments, shall develop and present an annual budget to the executive committee, coordinate fundraising projects and present an annual financial report to the chapter. (Sub Committee Fundraisers)
8. Chapter Development-Public Relations shall plan and execute strategies to promote a positive image of agricultural education and FFA and to inform students, parents, school officials and the community about chapter and member accomplishments. (Sub Committee Homecoming.
9. Chapter Development-Leader Development shall plan and execute strategies to develop fundamental leadership, teamwork and cooperation skills among chapter officers, committee chairs and all members.
10. Chapter Development-Support Group Relations shall plans and execute strategies to develop and maintain positive relations among the FFA, parents, community leaders and industry.
11. Community Development-Economic Development shall plan and execute strategies designed to improve the economic welfare of the community.
12. Community Development-Environmental Awareness shall plan and execute strategies to conserve natural resources to develop more environmentally responsible individuals.
13. Community Development-Human Resources shall plan and execute strategies intended to improve the welfare and well being of members and citizens of the community. (Sub Committee Community Service)
14. Community Development-Citizenship shall plan and execute strategies to encourage members to become active, involved citizens in their school, community, county, state and nation. (Sub Committee Morning Wave)
15. Community Development-Agricultural Awareness shall plan and execute strategies to help the public become better informed about the food system and related issues. (Sub Committee National FFA Week)

ARTICLE VII – Transactions of the Chapter

Section A. The fiscal year of the chapter shall begin on July 1st and end on Last day of June.

Section B. The chapter shall adopt policies and procedures consistent with the fiduciary policies, procedures and audit standards of the Liberty Hill Independent School District.

ARTICLE VIII – Grievances and Appeals

Grievances and appeals shall be addressed under the auspices of the student grievance policies and procedures of the Liberty Hill Independent School District.